



18 July 2020 – reissued 28.08.2020 (slight amendment to start of day for Year 10)

Dear Parent/Carer

### Arrangements for the Autumn term

I write to confirm our plans for a full reopening of Cardinal Wiseman Catholic School in September. Based on current guidance from the Department of Education, I detail below the plans for how we will be able to safely operate during the autumn term and specific arrangements for the start of the next academic year.

### Summary of provision for the Autumn term

- Students will be placed in year group bubbles. Each year group will have their own assigned area of the School, set start and finish times and a set place of entry and exit. It is important that students and families stick to these times so that important health and safety routines are maintained. Students will be expected to go straight home at the end of the day.

	Year 7	Year 8	Year 9	Year 10	Year 11	Post 16
<b>Entry / exit</b>	Main gate	Main gate	Bus bay gate	Bus bay gate	Science gate	Science gate
<b>Start time</b>	08:50	09:10	09:10	08:50	08:50	09:10
<b>End time</b>	15:10	15:20	15:20	15:10	15:10	15:20
<b>Teaching Block</b>	St Aquinas	St Joseph	St Francis (Fr09 - 16)	St Peter's	St Luke	St Francis (Fr01 - 08)

- Teachers will teach across the bubbles but will be required to follow social distancing guidelines in all areas of the School including classrooms.
- Year groups will not mix and will have use of specific toilets.
- Break and lunch times will be staggered with assigned zones for each year group.
- Access to canteen facilities has been extended to three locations.
- The School will offer the full curriculum to all students in all key stages.
- Curriculum plans and schemes of work have been reviewed and updated following the partial closure so that both students' academic and emotional needs can be met.
- A rigorous cleaning schedule will be in place before, during and at the end of the School day to ensure high standards of cleanliness are maintained.

## Arrangements for the start of term

A phased start is required at the start of the academic year in order to induct students back into the School in a safe and organised way. Initially, the focus will be to remind students of the expectations for learning, behaviour and safety after a significant period of absence and so they are clear about any changes to the rules and procedures they will need to follow to maintain their safety and the safety of others.

**(Note: Entry/exit points and teaching blocks for each year group are as detailed above.)**

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|------------------------------|---|
| • Tuesday 1 September 2020   | <b>Staff Inset day</b>  |
| • Wednesday 2 September 2020 | <b>Staff Inset day</b>  |
| • Thursday 3 September 2020  | <b>Year 7 - Induction and Transition activities 09:00 - 15:00</b><br><b>Year 11 - Induction 08:50 - 11:40</b><br><b>Post 16 - Induction 09:10 - 11:30</b>   |
| • Friday 4 September 2020    | <b>Year 7 - Transition activities 08:50 - 15:10</b><br><b>Year 8 - Induction 09:10 - 11:30</b><br><b>Year 9 - Induction 09:10 - 11:30</b><br><b>Year 10 - Induction 08:50 - 11:40</b><br><b>Year 11 - Lessons 08:50 - 15:10</b><br><b>Post 16 - Lessons 09:10 - 15:20</b> |

Thank you for your continued support at this time. Should you have any questions, please contact your son/daughter's head of year or tutor who should be able to answer your queries. If you have any safeguarding concerns that have arisen over the course of lockdown, please contact our Designated Safeguarding Lead Mrs S Marshment ([smarshment@cardinalwiseman.coventry.sch.uk](mailto:smarshment@cardinalwiseman.coventry.sch.uk)).

I would like to take this opportunity to thank you for your unwavering support throughout the COVID19 pandemic. I wish you and your families a safe and restful summer and look forward to seeing your son/daughter in September.

Yours faithfully



T J Leverage MA (Cantab)  
Executive Principal